

managing risk with responsibility

| | enry, Director gement Department | Telephone: Fax: | 754 321-1900 754 321-1917 | |
|-------------|--|--------------------|------------------------------------|--|
| January 12, | 2015 Signature on File | For Custodial S | upervisor Use Only | |
| TO: | Karlton Johnson, Principal Blanche Ely High School | | ues Addressed ues Not Addressed | |
| FROM: | Dan Meyer, Project Manager Risk Management Department | | | |
| SUBJECT: | Indoor Air Quality (IAQ) Assessment | - | | |

On January 5, 2015, Bob Krickovich and I conducted an assessment at Blanche Ely High School. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

Shelley Meloni, Executive Director, Facilities & Construction cc: Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Director, Risk Management Sonja Coley, Senior Project Manager, Facilities & Construction **Broward Teachers Union** Federation of Public Employees

RK/tc Enc.

Microbial growth on carpet and 2 tables. School staff attempted to clean the carpet but the machine malfunctioned. Night shift scheduled to clean the carpet. Library needs to be cleaned thoroughly. Heavy dust and debris on HVAC supply and return grills. Heavy dust and debris in mechanical room is and being used as storage. Room must be

Corrective Actions to be Completed by Site Based Staff

| Corrective Actions to be completed by one based of | u |
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| Thoroughly clean carpet | |
| Thoroughly clean all surfaces | |
| Install proper A/C filters, tape and date. | |
| Clean HVAC supply and return grills with Wexcide | |
| Thoroughly clean mechanical room and | ▼ |
| remove storage | ▼ |
| Thoroughly clean fresh air intake | ▼ |
| | ▼ |

Corrective Actions to be Completed by PPO

| Controller to be completed by 11 C | |
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| Repair chilled water valve | ▼ |
| Set temperature to 72 - 78 degrees | ▼ |
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